




Republic of the Philippines  
Department of Health  
**FOOD AND DRUG ADMINISTRATION**



19 August 2016

TO : **ALL EXPORT/COMMODITY CLEARANCE APPLICANTS**

FROM :   
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OIC, Common Services Laboratory

SUBJECT : **ADDITIONAL REQUIREMENTS ON APPLYING  
EXPORT/COMMODITY CLEARANCE**

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In order to better facilitate the processing of your application for Export/Commodity Clearance the FDA-CSL would like to inform you that additional requirements need to be submitted:

Flash Drive or Pen Drive (USB) containing duly accomplished forms which are downloadable from the FDA website under Common Services Laboratory (<http://www.fda.gov.ph/industry-corner/downloadables>):

- a. Export/Commodity Clearance Database
- b. Draft Export/Commodity Clearance Certificate

The above requirements to be included in the receiving for Export/Commodity Clearance application shall enable our staff to prepare the certificate within our committed time (as reflected in the attached process flow) instead of having individually encoded which usually consumes bulk of our man-hour.

This shall effect immediately upon posting in the FDA website.

For your information and guidance.



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